



Small Pensions Application Form

This form must be completed in full. Please print.

Use this Application to apply for approval of a Small Pensions refund of money from your occupational pension plan or retirement product under the National Pension Scheme (Occupational Pensions) Act 1998.

1. Member information (*All fields are mandatory)

Employer name (Group policies only):		Policy #:	
Member name (First/Middle/Last):		Member ID:	
Former name(s):		Occupation:	
DOB (dd-mmm-yyyy):		Social Insurance Number (SIN):	
Place of birth (city and country):		Nationality (list all):	
Phone: H		W	
		C	
Email:			
Residential address:			
Mailing address (if applicable):			

Verification information (May require additional documentation dependent upon type of policy)

Proof of identity attached (Certified valid Government-issued photo ID):		ID #:	
Proof of residence attached (must be dated within last 3 months):	<input type="checkbox"/> Utility bill	<input type="checkbox"/> Bank statement	<input type="checkbox"/> Land tax invoice
	<input type="checkbox"/> Other		

2. Payment instructions

<input type="checkbox"/> Cheque (complete section 2a)	<input type="checkbox"/> Local bank transfer (complete section 2b)	<input type="checkbox"/> Overseas wire bank transfer (complete section 2c)
Amount to be withdrawn*: \$		Currency: <input type="checkbox"/> BD <input type="checkbox"/> US
<small>* Please note that this amount can only be greater than \$50,000 if it includes investment earnings or benefits received since you retired at the normal retirement age with an original value of \$50,000 or less.</small>		

A. Cheque type and delivery method

<input type="checkbox"/> HSBC cheque	<input type="checkbox"/> BNTB cheque	<input type="checkbox"/> Overseas cheque	<input type="checkbox"/> To be collected	<input type="checkbox"/> To be mailed
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B. Local bank information (Complete for payment to banks in Bermuda)

i The bank account name MUST include the name of the policy owner (single or joint account). Any conversion or foreign exchange fees are at the cost of the Member.

Account name:	
<input type="checkbox"/> HSBC account number:	
<input type="checkbox"/> BNTB account number:	
<input type="checkbox"/> Clarien account number:	

C. Overseas bank account information (Complete this section for payment to banks outside of Bermuda)

(i) Overseas transactions may be subject to additional bank fees deducted by the receiving bank. Please provide the name as it appears on the account.

Beneficiary bank name:	<input type="text"/>	SWIFT or ABA code:	<input type="text"/>
Beneficiary bank address: <input type="text"/>			

Correspondent bank name (if required):	<input type="text"/>	SWIFT or ABA code:	<input type="text"/>
Correspondent bank address: <input type="text"/>			

Final beneficiary name (First/Middle/Last): <input type="text"/>			
Final beneficiary address: <input type="text"/>			
Final beneficiary account number: <input type="text"/>			
IBAN number (For European, Middle Eastern and Caribbean countries): <input type="text"/>			

Currency*: USD CAD GBP EUR Other:

* Any costs associated with the foreign exchange conversion will be deducted from the amount to be paid.

3. Retiree status

Are you a member or former member of any other private pension plan and/or local retirement product? Yes No
 If yes, please provide the name of the private pension plan and/or local retirement product and the value of the funds held in these accounts.

Name of other Pension Plan or Local Retirement Product:	Amount in Plan or Local Retirement Product:
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>

Are you retired and no longer working? Yes No If yes, date you retired and stopped working (dd-mmm-yyyy):

Have you ever received approval in the past for a Small Pensions refund of money? Yes No
 If you answered "Yes", provide the date your refund was approved and the name of the plan administrator that provided the refund.

Date application was approved (dd-mmm-yyyy):

Plan administrator name: BF&M Argus Colonial Freisenbruch Meyer Other:

Certification

By signing this form, I certify and understand that:

- I own the pension plan and/or retirement product identified within this Application.
- I have retired and stopped working.
- I hereby apply to BF&M for approval for a Small Pensions refund for the amount set out within this Application.
- I have not been required by any third party to make this application.
- All of the information supplied in this Application and any documents that accompany this Application is accurate and to the best of my knowledge.
- I give consent to BF&M to process my personal data in accordance with BF&M's Privacy Policy (www.bfm.bm/privacy).
- I authorise BF&M to contact the Pension Commission, any other person, including other pension plan administrators or retirement product administrators to confirm or verify any information provided by or about me in this Application.
- I authorise the Pension Commission, any person, other pension plan administrator or retirement product administrator to provide information to BF&M with respect to information in this Application in order to assist BF&M in understanding and verifying their authenticity.
- I may withdraw my consent at any time by email to privacy@bfm.bm.

I submit this application and fully understand that by checking the "ACCEPT TERMS" box below, I certify and confirm that I understand and agree with the declaration and authorisation of personal information set out above.

ACCEPT TERMS

Name: <input type="text"/>	
Sign: <input type="text"/>	Date (dd-mmm-yyyy): <input type="text"/>

Note: You cannot apply for a refund of money if:

- The total amount you have in your pension plan or local retirement product is more than \$50,000 at the time you reached the normal retirement age and you have retired.
- The money you seek to have refunded is not governed by or under the National Pension Scheme (Occupational Pensions) Act 1998.
- Part of the money you seek to have refunded represents voluntary contributions (no such approval is required to withdraw any voluntary pension contributions).
- You have pension funds in other National Pension Scheme occupational pension plans or local retirement products which, when added to this plan or local retirement product, amounts to more than \$50,000.
- You have purchased an annuity. In such cases your funds are locked-in and may not be refunded.
- You cannot apply for a small pensions refund if you have not reached retirement age (normally 65) and have not actually retired and stopped working.

For BF&M official use only

Pension Commission reference number: _____ Member statement produced: _____